

BINGLEY TOWN COUNCIL

MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD ON TUESDAY 26TH JULY AT 6:30PM AT CARDIGAN HOUSE, FERNCLIFFE ROAD, BINGLEY.

Start: 6:30pm

Finish: 9:25pm

Councillors Present: Councillor Beckwith, Brown (Chairman), Chapman, Cheney, Clough, Dawson, Dearden, Goode, O'Neill, Quarrie, Simpson, Truelove, Varley, J Wheatley and Winnard

**In attendance: Ruth Batterley, Interim Town Clerk
Chris Slaven BMDC- part of the meeting
Members of the public: Thirteen**

1617/28 Chairman's Remarks

Councillor Brown welcomed everyone to the meeting.

He noted the following events that he has either attended or plans to attend:

- 19th July Bingley Civic Trust meeting
- 23rd July Bingley Show attended by the Chairman, Vice Chairman and their spouses
- 14th August Induction of new Vicar at All Saints Church
- Early September Opening of BP station and M&S Foods

1617/29 Disclosures of interest

- 1. To receive declarations of interest from councillors on items on the agenda.**
- 2. To receive written requests for dispensations for disclosable pecuniary interest**
- 3. To grant any requests for dispensation as appropriate.**

Councillor Dawson submitted a dispensation to speak but not vote on matters on the agenda and of future meetings of the council relating to Bingley Pool in which she believed she had an interest by virtue of her role as a founder and trustee of Bingley Pool. She requested that the length of the dispensation be four years.

Resolved that Councillor Dawson be granted a dispensation to speak on matters on the agenda of the meeting and of future meetings relating to Bingley Pool in which she believed she had an interest on the following grounds, that she is a founder and trustee of the Friends of Bingley Pool:

Proposed Councillor Winnard, seconded Councillor Quarrie and agreed. All were in favour.

Councillor Wheatley declared his interest in Bingley Pool; he is a trustee.

1617/30 Apologies for Absence

Resolved to approve the apologies of Councillor M Wheatley (personal).

Proposed Councillor Clough, seconded Councillor J Wheatley and agreed. All were in favour.

1617/31 Resolution to Adjourn the Meeting

Resolved to adjourn the meeting.

Proposed Councillor Truelove, seconded Councillor Simpson and agreed. All were in favour.

Several members of the public raised issues:

1. A resident talked about the parks and shops in Ilkley being of a good standard. He would like the Town Council to look at how Ilkley achieves this. Councillor Quarrie noted that a number of changes had taken place since the Town Council's inception; painting of public toilets, the flower beds in Bingley Centre are significantly improved and the bandstand has been painted by the scouts.
2. A second resident raised the issue of parking on verges, quad bikes speeding and a general encroachment of anti- social behavior. This resident noted that the one-way system in Cottingley is being abused.
3. A third resident advised that he had been flooded on Boxing Day. He was interested to understand what the Town Council thought of BMDC's response to the flooding and also to know what plans the Town Council had for floods and other emergency situations.

1617/32 Minutes of the Previous Meeting

Councillor Brown identified the following amendments to the minutes of the meeting held on 28th June 2016:

1617/10 Two additional priorities are to be added, Assets of Community Value and Community Policing
1617/14 Point 1. This should read 'This item was proposed by Councillor O'Neill, seconded by Councillor Quarrie and agreed.'

Subject to the above amendments:

Resolved to approve the minutes of the meeting held on 28th June 2016. Proposed Councillor Winnard, seconded Councillor Dawson and agreed. All were in favour bar three abstentions from the vote.

1617/33 To receive information on the following ongoing issues and decide further action where necessary:

1. **Derelict buildings** The e-mail from YLCA had been circulated with the meeting papers. Councillor Dawson advised that the Town Council could look at the Public Request to Order Disposal.
2. **Bank** The clerk advised that the bank account is still not operational.
3. **Office** The clerk advised that the lease with SBVS is from 01/08 and she will be working there on Thursdays.
4. **Permanent clerk recruitment** Councillor Dawson advised that the advert has been placed with YLCA and Society of Local Council Clerks. Some candidates may be required to do a full presentation to the full council.
5. **Precept** The clerk advised that she has been in touch with BMDC and asked that the precept be prioritised for payment as soon as the bank account is set up.
6. **Litter and dog fouling** Councillor Simpson noted that the first litter pick is arranged for 6th August. She has posters for councillors to distribute. The Bingley Green Dog Walkers Group have been invited to assist with the litter pick.

1617/34 Flood Resilience Plan

1. **To receive Chris Slaven from Bradford Council to talk about the Flood Resilience Plan**
 2. **To consider any next steps for Bingley Town Council**
1. Councillor Chapman introduced this item. She advised that following the Boxing Day floods 120 properties had been seriously affected in the Bingley area, 50% of these properties are still unoccupied. The cause of the flooding was one month's rain in 24 hours. The water was 5.2m high at its peak. The Scout Hut had been used as an emergency shelter for residents. Councillor Chapman has worked with Chris Slaven from BMDC and voluntary groups to assist affected Bingley residents. Help and support is needed from the Town Council to continue this work.

2. Mr Slaven advised that district and metropolitan councils are being asked to deliver emergency plans. He noted that ten parish and town councils within the Bradford District are involved in emergency planning.
3. Mr Slaven would like the Town Council to complete section four of the draft emergency plan.

Councillors asked Mr Slaven various questions relating to long term plans, remaining issues from the Boxing Day floods for Bingley and when the draft plan will be in place.

2. **Resolved** that an Emergency Support Working Group be established reporting to the Finance and General Purposes Committee. Councillors Chapman, Dearden, O'Neill, Dawson, Wheatley and Simpson are to be involved.

The Chairman thanked Mr Slaven for attending the meeting and Mr Slaven and one member of the public left the meeting at 7:35pm.

1617/35 Local Development Framework (LDF)

1. To approve the Town Council comment on the LDF

Councillor Truelove thanked all who had contributed to the consultation comment. Councillor Brown made an amendment to the section headed Infrastructure, paragraph two, first sentence. This should read 'BTC would go further to propose that the *whole* road network should be reviewed'.

Subject to the amendment:

Resolved to approve the Town Council comment on the LDF. Proposed Councillor Clough, seconded Councillor Goode and agreed. All were in favour.

1617/36 Scheme of Delegation

1. To adopt the attached scheme of delegation to the clerk and committees

The appointment of the Chair and Vice Chair are to be removed from matters reserved for the council.

The clerk is to have delegated expenditure for any of the items contained within the Clerk delegation of up to £1,000 per item.

Subject to the above:

Resolved to approve the scheme of delegation to the Clerk and Committees. Proposed Councillor Dearden, seconded Councillor Beckwith and agreed. All were in favour.

1617/37 Neighbourhood Plan

1. To investigate a Neighbourhood Plan for Bingley Town Council

2. To decide any next steps as necessary

Resolved to delegate to the Planning Committee investigating a Neighbourhood Plan for Bingley Town Council. Proposed Councillor Dawson, seconded Councillor Simpson and agreed. All were in favour.

Seven members of the public left the meeting at 7:55pm.

1617/38 Grant Scheme

1. To approve the recommendation of the Finance and General Purposes Committee to adopt a grant scheme for Bingley Town Council

2. To consider the recommendation of the Finance and General Purposes Committee to allocate £13,000 to the grant scheme for 2016-2017

1. Small amendments were suggested:

- On the application form and agreement is to be included that if the group does not use the grant for the intended purpose, the money should be paid back to Bingley Town Council.
- Point 8 of the criteria, both figures should read £500.
- Point 11 of the criteria, this should additionally read 'The Town Council may arrange its own publicity about the scheme which you agree to participate in.'

Subject to the above amendments:

Resolved to approve the grant scheme for Bingley Town Council. Proposed Councillor Dearden, seconded Councillor Beckwith and agreed. All were in favour bar one abstention from the vote.

2. There was discussion about how much funding should be allocated to the grant scheme for the current financial year. The Finance and General Purposes Committee had recommended £13,000 which represents 10% of the Town Council's precept.

Councillor Cheney requested a recorded vote:

Resolved that Bingley Town Council allocates £13,000 to the grant scheme for 2016-2017. Proposed Councillor Dearden, seconded Councillor Brown and agreed.

Councillors Beckwith, Brown, Chapman, Clough, Dawson, Dearden, Goode, Simpson, Truelove Varley, J Wheatley and Winnard were in favour. Councillors Cheney and O'Neill were against.

1617/39 Allotments

1. **To receive a progress report from the Chair of the Finance and General Purposes Committee on the transfer of the allotments**
2. **To approve the recommendation of the Finance and General Purposes Committee to allocate:**
 1. **£2,000 plus VAT to appoint a local solicitor**
 2. **£1,000 plus VAT to commission a site survey of the allotment sites**

1. Councillor Goode updated the council with progress on the allotments. He, Councillors Brown and Dearden had met with BMDC Allotment officers and the report from this meeting went to the Finance and General Purposes Committee meeting held on 18th July 2016. Councillor Goode is making contacts with suitable people to carry out the independent survey of the allotments. The clerk has been in touch with Mr Dakin from Weatherhead and Butcher Solicitors in Bingley to carry out the legal work.
2. It was noted that both items of expenditure should read as 'up to'
 1. **Resolved** that up to £2,000 plus VAT should be allocated to appoint a local solicitor.
 2. **Resolved** that up to £1,000 should be allocated to commission a site survey of the allotments sites.

Proposed Councillor Dearden, seconded Councillor Simpson and agreed. All were in favour, bar one against.

Four members of the public left the meeting at 8:10pm.

1617/40 Shipley Area and Committee and Shipley Constituency Area Partners' Advisory Group (SCAPAG)

1. **To nominate a councillor to be the Bingley Town Council representative to SCAPAG**

Resolved to appoint Councillor Winnard as the SCAPAG representative for Bingley Town Council. Proposed Councillor Brown, seconded Councillor Wheatley and agreed. All were in favour.

1617/41 Assets of Community Value

1. **To consider listing the swimming pool and town hall as Assets of Community Value**
2. **To consider any other possible listings**

Councillor Dawson advised that the right to list a building or piece of land had come out of the Localism Act 2011.

Resolved to list the swimming pool as an Asset of Community Value. Proposed Councillor Beckwith, seconded Councillor Brown and agreed. All were in favour. Councillors Dawson and Wheatley abstained from the vote.

Resolved to list the Town Hall as an Asset of Community Value. Proposed Councillor Dearden, seconded Councillor Quarrie and agreed. All were in favour bar two abstentions from the vote and one councillor was against.

Resolved to delegate to the Planning Committee to deal with the listings. Proposed Councillor Quarrie, seconded Councillor Varley and agreed. All were in favour.

1617/42 Office

- 1. To delegate £600 to the clerk for expenditure on office sundries and reference books.**

Resolved to delegate to the clerk £600 for expenditure on office sundries and reference books. Proposed Councillor Truelove, seconded Councillor Chapman and agreed. All were in favour, bar one abstention from the vote. Two members of the public left the meeting at 8:35pm.

1617/43 Budget

- 1. To consider the budget for Bingley Town Council for 2016-2017**

Councillor Brown advised that he had forwarded the draft budget to the Finance and General Purposes Committee for their comments.

1617/44 E-mail Style for Bingley Town Council

- 1. To approve the recommendation of the Finance and General Purposes Committee to adopt the e-mail style for Bingley Town Council.**

Resolved to adopt the circulated e-mail signature style for Bingley Town Council. Proposed Councillor Brown, seconded Councillor Varley and agreed. All were in favour, bar two against.

1617/45 Community Newsletters

- 1. To approve the recommendation of the Finance and General Purposes Committee to place a feature on the Town Council in the November Cottingley Connexions newsletter.**

Resolved to approve the recommendation of the Finance and General Purposes Committee to place a feature on the Town Council in the November Cottingley Connexions newsletter. Proposed Councillor Dearden, seconded Councillor Clough and agreed. All were in favour, bar one abstention from the vote.

1617/46 Training

- 1. To approve councillor attendance at training and to allocate up to £700 for this training.**

Resolved to approve councillor attendance at training and to allocate up to £700 for the training. Proposed Councillor Dearden, seconded Councillor Clough and agreed. All were in favour.

1617/47 Interim Clerk Report

Resolved to approve note the Interim Clerk's report. Proposed Councillor Truelove, seconded Councillor Wheatley and agreed. All were in favour.

1617/48 Meeting with Ward Councillors

- 1. To discuss the request from BMDC Ward Councillors for a meeting with Town Councillors**

There was considerable discussion about this item and the best way to engage with the BMDC Ward Councillors. The Clerk will send copies of Town Council minutes to the BMDC Ward councillors.

1617/49 Correspondence

- 1. E-mail from Mr Brook re: Milner Field Farm**

Councillor Truelove had met with Mr Brook. Milner Field Farm is mentioned in the Town Council comment on the LDF. The planning applications will be discussed at the next Planning Committee meeting. The remaining member of the public left the meeting at 9:20pm.

1617/50 Minutes of Committee meetings:

1. Planning Committee

Councillor Dawson noted that 80, Park Road is on the minutes as recommended for refusal when it was recommended for approval. The clerk will check.

1617/51 Finance

1. To approve the following payments

• Ruth Batterley	June 2016 salary	£1149.48
• Chris O'Neill	Reimbursement for Eldwick Show fee	£20.00
• YLCA	Training	£120
• Chris O'Neill	Reimbursement for Bingley Show stand	£50

Councillor Varley was thanked for her work on the Bingley Show.

Resolved to approve the payments listed. Proposed Councillor Beckwith, seconded Councillor Quarrie and agreed. All were in favour.

1617/52 Date and location of next meeting

To note the date of the next meeting as being Tuesday 30th August at 6:30pm